



KATHY HOCHUL  
Governor

ANTHONY J. ANNUCCI  
Acting Commissioner

## **PURCHASING MEMORANDUM**

### *Invitation for Bids Update*

**DATE:** May 23, 2023

**PLEASE ADDRESS INQUIRIES TO:**

Melissa Jones, Contract Management Specialist I  
Telephone: (518) 436-6321, Extension 2512  
E-Mail: Melissa.jones@doccs.ny.gov

**IFB NO.:** PA23018

**TITLE/COMMODITY:** Urea Prill

**BID DUE DATE/TIME:** May 24, 2023 @ 2:00PM

**CONTRACT PERIOD:** July 1, 2023 - June 30, 2025

**SUBJECT:** Bid Opening Date Extended

**TO:** All Prospective Bidders

In reference to the above bid solicitation, the bid opening date has been extended to June 21, 2023 @ 2pm

**All other terms and conditions of the Invitation for Bids remain the same.**

**This Purchasing Memorandum is to be signed, submitted and made a part of your bid. If you have any questions, do not hesitate to contact the Purchasing Agent listed on top of this memorandum.**

VENDOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

DATE: \_\_\_\_\_